

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 12, 2014 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on May 12, 2014 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Jill Johnson, Chair and Helen Price Johnson, Member were present. The District 3 Commissioner position is vacant. The meeting began with the Pledge of Allegiance.

*Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.*

EMPLOYEE PRESENTATIONS

WELCOME TO NEW EMPLOYEES – APRIL/MAY

<u>Department</u>	<u>Employee</u>
Auditor	Farm Allen
Facilities Director	Larry Van Horn
Planning & Community Development	Amanda Almgren

EMPLOYEE SERVICE AWARDS

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Assessor	Karen Bowers	35
Auditor	Michele Reagan	10
Public Works	Colleen Jokinen	15
Public Works	Paul (Mike) Andriesen	25
Sheriff	David Dennis	15

EMPLOYEE OF THE MONTH FOR APRIL

Carla Hjelle-Schork – Court Collections Clerk

SPECIAL RECOGNITION

Bill Oakes – Public Works Director  
County Road Administration Board - Certificate of Good Practice

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PUBLIC INPUT OR COMMENTS

*[Documents on file with the Clerk of the Board]*

Public input or comments were offered by:

- Garrett Newkirk (*Handout Provided*)
- Carol Wilkerson

CONSENT AGENDA

*[Documents on file with the Clerk of the Board]*

Pre-audited bills:	\$639,803.90
Vouchers:	\$519,182.14
Electronic funds transfers:	\$216,516.11
Payroll:	\$0
Minutes:	none

GSA

Contract for Provision of Entrance Security Services between Island County and Olympic Security Services, Inc. This contract provides unarmed security officer services for the purpose of screening the public entering the secured Island County Law and Justice Building. Amount \$30,425.92 annually (RM-GSA-2014-118)

Human Services

Contract with Catholic Community Services Western Washington for predevelopment expenses for a permanent supportive housing project. Contract No. HS-35-14; Amount: up to \$100,000 (RM-HS-2014-108)

Public Works- Drainage

Agreement – WA State Recreation and Conservation Office (RCO) and Salmon Recovery Funding Board (SFRB); PSAR Project Agreement 2014 Culvert Prioritization Assessment. Amount: \$65,505 (SFRB-\$60,000/County-\$5,505) (RM-PW-2014-111) (PW-1420-057)

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to approve the Consent Agenda as presented, second by Commissioner Johnson. Motion carried 2-0**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Budget

Resolution C-54-14 Business Office Hours for Island County Offices. The proposed resolution will open County offices to the public Monday through Friday.

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Elaine Marlow, Budget Director and Melanie Bacon, Human Resources Director provided the staff report. Proposed is opening County offices as follows:

- Administration Building: 9:00 a.m. – 4:00 p.m. Monday through Friday
- Planning & Community Development: 8:30 a.m. – 3:00 p.m. Monday through Friday
- Public Health in Coupeville: 8:00 a.m. - 4:30 p.m. Monday through Friday with the exception of the permit counter which will close at 3:00 p.m.
- Public Works: 8:00 a.m. - 4:30 p.m. Monday through Friday with the exception of the permit counter which will close at 3:00 p.m.
- Camano Annex: 8:00 a.m. – 3:00 p.m. Monday through Friday and closed for lunch from noon until 1 p.m.

To assist the Auditor's office in processing payroll Ms. Marlow suggested an effective date that would coincide with County pay periods, either June 1 or June 15. Because Ms. Bacon is currently meeting with union partners, she suggested June 15 as the effective date should issues arise out of those discussions.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Resolution C-54-14 Business Office Hours for Island County Offices effective June 15, 2014, second by Commissioner Johnson. Motion carried 2-0**

**Commissioners**

Resolution C-56-14 Proclaiming the Week of May 18-24, 2014 National Public Works Week in Island County

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Resolution C-56-14 Proclaiming the Week of May 18-24, 2014 National Public Works Week, second by Commissioner Johnson. Motion carried 2-0**

**Public Health**

Resolution C-55-14 Dissolving the Island County Water Conservancy Board. The proposed dissolution is based on a recommendation letter from the Water Resources Advisory Committee that no water rights change applications have been brought forward since the inception of the Water Conservancy Board in 2001, and as provided in WAC 173-153-043.

Michele Tefft, Public Health Office Administrator, provided the staff report.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Resolution C-55-14 Dissolving the Island County Water Conservancy Board, second by Commissioner Johnson. Motion carried 2-0**

**PUBLIC HEARINGS**

*[Documents on file with the Clerk of the Board]*

None Scheduled

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COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

Board members provided their respective comments and announcements.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to recess the meeting, second by Commissioner Johnson. Motion carried 2-0**

At 10:38 a.m. the Board recessed, reconvening at 1:30 p.m. for Budget Workshop.

Budget Workshop

The Board along with County Elected Officials met with the Budget Director to discuss countywide funding priorities for the upcoming year.

There being no further business to come before the Board the meeting adjourned at 2:59 p.m. following Budget Workshop. The Board will meet next in Regular Session on May 19, 2014 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Jill Johnson, Chair

\_\_\_\_\_  
Helen Price Johnson, Member

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*Commissioner District 3 Position Vacant*

ATTEST:

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Debbie Thompson  
Clerk of the Board